



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **MIHALACHE Elena**
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E-mail elena.mihalache5@yahoo.com
Nationality Romanian
Date of birth 05.05.1985
Gender Female

Desired employment / Occupational field

Work experience

Dates	November 2008 → February 2013
Occupation or position held	Consultant - Specialist for Roma communities relationship
Main activities and responsibilities	<ul style="list-style-type: none">• Evaluation of the integrated projects on administrative compliance, eligibility, integrated character, and opportunity;• Elaboration of the annually development plan and annually progress reports;• Elaborating monitoring and evaluation reports;• Maintain and support de relationship with RSDF's facilitators;• Monitoring the activity of the group coordination in the projects, analyse the facilitator's and supervisor's reports, and formulating recommendations;• Elaborating and delivering the training curricula on community development, project's promoting and implementation for beneficiaries and local authorities;• Monitoring the implementation of the integrated projects;• Elaborating and maintaining the data bases;• Formulating amendments for the programmatic documents;• Promoting the Priority Intervention Programme within the civil society and Roma communities;• Elaboration of the evaluation methodologies and instruments for the technical assistance applications;• Evaluation of the technical assistance applications;• Providing technical assistance for beneficiaries;• Involvement in all phases of community facilitators recruitment;• Participation in improving the procedure regarding the communication and the informing, facilitation and technical assistance in Roma communities;• Supporting the facilitators by giving specific information about a facilitated community and/or takes part of a facilitation action when the facilitator cannot handle the situation.
Name and address of employer	Romanian Social Development Fund (RSDF) , no. 3 Eugen Carada Street, sector 3, Bucharest, Romania
Type of business or sector	Evaluation & Monitoring integrated projects funded under Priority Intervention Programme 2007-2013. Programme financed by the World Bank and Romanian Government

Dates	March 2011 - July 2012
Occupation or position held	Consultant - Expert for Roma communities (6 days/ month)
Main activities and responsibilities	<ul style="list-style-type: none"> • Projects writing in collaboration with RSDF's team; • Ensuring/ facilitating the communication at the local level with Roma communities, Roma stake-holders, NGO's representatives, local authorities from Roma communities; • Recruitment of the community facilitators; • Stimulating Roma community members to participate in projects writing and implementation; • Facilitating the access in Roma communities and support for indentifying the local leaders etc; • Data base for elaborating the monitoring and evaluation reports; • Coordinating the facilitation process and the activity of the community facilitators; • Elaborating the evaluation methodology of the technical assistance applications; • Evaluating the technical assistance applications.
Name and address of employer	Romanian Social Development Fund (RSDF) , 3, Eugen Carada Street, sector 3, Bucharest, Romania
Type of business or sector	Technical assistance and capacity development at the local Roma potential beneficiaries of structural funds for accessing European funding projects to implement the priorities of Decade of Roma Inclusion. "Capacity Building of Roma Communities" Project Generating Facility Programme (Financed by Open Society Institute Budapest).
Dates	March – May 2012
Occupation or position held	Research consultant
Main activities and responsibilities	<ul style="list-style-type: none"> ▪ Elaborating and conducting a qualitative research regarding the level of the implementation at local level of the National Strategy for Inclusion 2001-2010; ▪ Elaboration of the interview guides; ▪ Qualitative analysis of the gathered data; ▪ Elaboration of the research report (<i>under preparation</i>).
Name and address of employer	Romani CRISS , 11 Raspantiilor street, District 2, Bucharest, Romania
Type of business or sector	Sociologic research. Measuring the level of implementation of the National Strategy for Roma Inclusion 2001-2010 at local level.
Dates	July 2011 – April 2012
Occupation or position held	Public Policy & Advocacy Officer (<i>part-time</i>)
Main activities and responsibilities	<ul style="list-style-type: none"> • Monitoring the project's implementation funded under ESF- SOP HRD, DMI 5.1, ID 77484; • Elaborating progress reports and internal analysis; • Coordinating the activity of the NGOs' advocacy Coalition for the National Strategy for Roma Inclusion (<i>members</i>: Civil Society Development Foundation, Institute for Public Policies, Roma Civic Alliance of Romania, Romani CRISS Foundation, Resource Centre for Roma Communities, Ruhama Foundation, Roma Education Fund Romania, Soros Foundation Romania, UNDP, UNICEF);
Name and address of employer	Roma Civic Alliance of Romania , 34 Maria Rosetti street, District 2, Bucharest, Romania
Type of business or sector	Advocating comprehensive social public policy for Roma Inclusion. Project M&E
Dates	March 2010 – December 2010
Occupation or position held	Assistant for Roma communities relationship (8 days/ month)

Main activities and responsibilities	<ul style="list-style-type: none"> • Ensuring/ facilitating the communication at the local level with Roma communities, Roma stake-holders, NGO's representatives, and local authorities; • Stimulating Roma to participate in projects writing and implementation; • Facilitating the access in Roma communities and support for indentifying the local leaders etc; • Data base for elaborating the monitoring and evaluation reports; • Coordinating the facilitation process in collaboration with facilitation coordinator.
Name and address of employer	Romanian Social Development Fund (RSDF) , no. 3 Eugen Carada Street, sector 3, Bucharest, Romania
Type of business or sector	Technical assistance and capacity development at the local Roma potential beneficiaries of structural funds for accessing European funding projects to implement the priorities of Decade of Roma Inclusion. "Capacity Building of Roma Communities" Project Generating Facility Programme (Financed by Open Society Institute Budapest).
Dates	March 2010 – July 2010
Occupation or position held	Research Consultant
Main activities and responsibilities	<ul style="list-style-type: none"> • Elaborating an evaluation study regarding the support of needs for institutionalized young people in terms to develop their life abilities, education, professional orientation, social inclusion and implication, respectively the way in which services suppliers are responding to these needs; • Desk research of the previous studies in domain; • Training of the field operators; • Statistics and quantitative data analysis.
Name and address of employer	Resource and Information Center for Social Professions (CRIPS) , 17 Maresal Averescu, bl F, et 2, sector 1 Bucharest
Type of business or sector	Pilot research and training project for an active integration of young people from child protection system. NGO
Dates	November 2007 – June 2008
Occupation or position held	School mediator
Main activities and responsibilities	<ul style="list-style-type: none"> • Testing „The guide of the school mediator”; • Mediation of the relationship between school and community; • Reducing the school dropout; • Maintaining the relationship between community and local authorities; • Needs assessments.
Name and address of employer	Intercultural Institute Timisoara , Bd. 16 Decembrie 1989 nr. 8, 300173 Timisoara, Romania
Type of business or sector	NGO
Dates	April 2007 – June 2008
Occupation or position held	Project assistant (part-time)

Main activities and responsibilities	<ul style="list-style-type: none"> • Up-dating data bases; • Coordonating the volunteers' activity; • Translate in foreign languages; • Conference organizing; • Elaborating activity and progress reports; • Projects writing and implementation; • Coordination of the following public debates: <ul style="list-style-type: none"> - Fragments from Roma culture and history - Cultural Roma patrimony - Roma history
Name and address of employer	PARUDIMOS Association , Str. Timotei Cipariu, nr. 5, Timisoara, Romania
Type of business or sector	Community development. NGO
Dates	June – August 2007
Occupation or position held	Coordinator
Main activities and responsibilities	<ul style="list-style-type: none"> • Intercultural exchange between Algeria, France, Palestine and Romania; • Visits preparation; • Coordinate the Romanian intercultural activities (traditional food, drinks, music and dance, customs); • Coordonating the Romanian group; • Presentation of “Memorial” Museum, Caen, France.
Name and address of employer	La Ligue de l’enseignement du Calvados, Caen, France.
Type of business or sector	Youth development. NGO
Dates	October 2005 – June 2007
Occupation or position held	Volunteer
Main activities and responsibilities	<ul style="list-style-type: none"> • Counselling children from centre (street children, abused children and juvenile delinquency); • Surveillance; • Recreational activities with children (painting, reading etc)
Name and address of employer	Evaluation and Counselling Centre for children who perpetrated a criminal offence and are not liable at law, General Direction for Social Work and Child Protection, Timisoara, Romania.
Type of business or sector	Governmental Institution for Child Protection and Social Work.
Education and training	
Dates	2-14 July 2012
Title of qualification awarded	Diploma
Principal subjects/occupational skills covered	<ul style="list-style-type: none"> • Public policy and sociology; • Demography; • Evaluation in theory and practice; • The law and discrimination; • The European Union Roma Strategy; • The challenge of schooling; etc.
Name and type of organisation providing education and training	Central European University – Summer School: The Roma in Europe – A course for policy experts
Dates	2009 → 2012
Title of qualification awarded	Master

Principal subjects/occupational skills covered	Advanced sociological research <ul style="list-style-type: none"> • Methods in social research; • Quantitative and qualitative research methods; • Methods and techniques in social developments; • Statistics; • New orientation in sociology; • Comparative sociological analysis; • Theories of modernism; • Indicators in sociological research; • Evaluative research techniques and methods; • Sociology laboratory etc.
Name and type of organisation providing education and training	Bucharest University, Faculty of Sociology and Social Work, Romania
Dates	2005 – 2008
Title of qualification awarded	Bachelor's degree
Principal subjects/occupational skills covered	<ul style="list-style-type: none"> • Elements of social work, community social interventions, community development; • Social psychology; • Sociology; • Social informatics; • Strategies against poverty, writing proposal funding, social funds in the world; • Child and human rights; • Victim protection, social medicine, organizations psychology; • Public policies, employment policy etc.
Name and type of organisation providing education and training	West University Timisoara, Romania
Dates	2000 – 2004
Title of qualification awarded	Matriculation degree
Principal subjects/occupational skills covered	Theoretical and technical knowledge in chemistry, biology and physics.
Name and type of organisation providing education and training	“Stefan Odobleja” College, Drobeta Turnu Severin, Mehedinti county.
Dates	March 2012
Title of qualification awarded	Project Manager
Principal subjects/occupational skills covered	Project management from the perspective of sustainable development
Name and type of organisation providing education and training	Terra Millennium III Foundation in partnership with Save the Delta Association
Dates	Training certified by the National Council for Professional Training of the Adults (CNFPA) May 2008
Title of qualification awarded	Great Idea Degree
Principal subjects/occupational skills covered	Contest –Photo Exhibition
Name and type of organisation providing education and training	International Gerontology Conference “Elders and community”, West University Timisoara, Romania
Dates	November 2007 – Julie 2008
Title of qualification awarded	Participant
Principal subjects/occupational skills covered	Photo voice training
Name and type of organisation providing education and training	National Institute for Holocaust Study, Romania “Elie Wiesel”

Dates March 2008 I module, September 2008 II module
 Title of qualification awarded Participation degree
 Principal subjects/occupational skills covered "Non-governmental organizations development"
 Name and type of organisation providing education and training Romanian Government, Romani CRISS, Human Dynamics
 Dates September 2007
 Title of qualification awarded Priority Axis 6: Social Inclusion Measurements
 Principal subjects/occupational skills covered Knowledge about projects writing on structural funds
 Name and type of organisation providing education and training **Sectoral Operational Programme for Human Resources Development**
 Dates 8-10 May 2007
 Title of qualification awarded Mention Degree
 Principal subjects/occupational skills covered Contest – Photo Exhibition
 Name and type of organisation providing education and training **International Gerontology Conference "With our elders in Europe", West University Timisoara, Romania**
 Dates 1-3 march 2007
 Title of qualification awarded Participation degree
 Principal subjects/occupational skills covered Improving the quality of community mediators
 Name and type of organisation providing education and training **O Del Amentza, Hunedoara county, Romania**

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)
 Self-assessment
 European level (*)

Language
Language

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
B2	English	B2	English	B2	English	B2	English	B2	English
B1	French	B1	French	A2	French	A2	French	B1	French
C1	Rromani	B2	Rromani	C1	Rromani	C1	Rromani	A2	Rromani

(*) Common European Framework of Reference for Languages

Social skills and competences Team worker, high communication, capacity to synthesize, organizational skills

Organisational skills and competences Skilled in working with poor community, especially with Roma communities, acquired during my career.

Computer skills and competences Microsoft Office, Outlook, SPSS, Internet Explorer, Adobe Photoshop, Nvivo

Artistic skills and competences	Amateur photographer. Photo exhibition within various events.
Driving licence	Yes. B category
Additional information	
Conferences	<ol style="list-style-type: none"> 1. <i>International Gerontology Conference "With our elders in Europe"</i>, West University Timisoara, Romania, 2007; 2. <i>Design the strategy of the Balkan Roma NGO's Network</i>, Student Society for the Development of Interethnic Dialog, Sofia, Bulgaria, 2007; 3. <i>The ESF and the Roma</i> – High level events organized by the European Commission. 12th and 13th of October 2010, Bucharest, 29th of March 2011, Bucharest; 4. OSCE – <i>Human Dimension Implementation Meeting</i>, 3rd and 4th of October 2011, Warsaw; 5. <i>European Commission's consultation meetings with the civil society</i>, 1st of March 2012, Bucharest; 6. <i>Extraordinary Meeting of Roma Platform</i>, DG Justice, 27th of March 2012; 7. <i>EU Framework and the National Roma Strategy</i>, European Liberal Forum, 3rd and 4th of May, 2012, Prague; 8. OSCE – <i>Human Dimension Implementation Meeting</i>, 26th and 27th of September 2012, Warsaw; 9. <i>Launching Conference of Mayors Making the Most of EU Funds for Roma Inclusion Network (MERI)</i>, 11th and 12th October 2012, Budapest.
Annexes	
Publications	<p><i>Resources and support needs in the social integration of children and young people protected in residential child protection services</i>, 2010. coord. Cosmin Campean , co-author Elena Mihalache and Paula Constantin. (http://www.crips.ro/doc/rfactiv.pdf)</p> <p><i>Policy Analysis – Advocacy Report of the NGO's Coalition for National Strategy for Roma Inclusion</i>, Elena Mihalache, February 2012 (http://www.acrr.ro/download/stiri/Annex%209%20-%20Advocacy%20Report_National%20Strategy%20for%20Roma%20Inclusion.pdf)</p> <p><i>Economic empowerment of Roma</i>, OSCE statement HDIM, September 2012 (http://www.osce.org/odihr/94369)</p>